



**CHILD CARE RATES & POLICIES**

*Effective August 22, 2011*

|                                |           |  |
|--------------------------------|-----------|--|
| <b>Tuition</b>                 | \$ 110.00 | Per Week VPK Full Wrap-Around  |
|                                | \$ 60.00  | Per Week VPK Partial Wrap  |
|                                | \$ 155.00 | Per Week K4 Classes (Non-VPK)  |
|                                | \$ 155.00 | Per Week K3 Classes  |
|                                | \$ 165.00 | Per Week K2 and K-2½ Classes   |
|                                | \$ 100.00 | Per Week K2 to K4 Part-time *  |
|                                | \$ 175.00 | Per Week Toddler Classes through Pre-2 Classes                                   |
|                                | \$ 210.00 | Per Week Infants to 12 months  |
| <b>Public School</b>           | \$ 70.00  | Per Week Before and After Public School  |
|                                | \$ 65.00  | Per Week After Public School   |
| <b>Holiday and Summer Camp</b> | \$ 40.00  | Registration Fee – Summer Camp only  |
|                                | \$ 120.00 | Per Week (Ages 5 -6) - Includes Field Trips                                      |
|                                | \$ 130.00 | Per Week (Ages 7 -12) - Includes Field Trips                                     |
|                                | \$ 30.00  | Per Day (Holiday Camp only)  |
|                                | \$ 30.00  | Per Day (Holiday Camp only)  |
| <b>Miscellaneous</b>           | \$ 75.00  | Registration Fee and Re-registration Fee. Student accident insurance included    |
|                                | \$ 65.00  | Registration Fee for siblings. Student accident insurance included               |
|                                | \$ 5.00   | Late Pick-up fee to 6:35 PM; \$10.00 every 10 minute period thereafter per child |
|                                | \$ 10.00  | Breakfast (per week. Enrollment in the Breakfast Plan required)                  |
|                                | \$ 40.00  | Late Payment Fee / after Friday closing  |
|                                | \$ 50.00  | Returned Check charge  |
|                                | \$ 50.00  | Materials Fee (K2, K3, K4 & VPK Wrap)  |

**CENTER INFORMATION:**

- Center hours are 6:30 a.m. - 6:30 p.m. Monday through Friday. For optimum education, children should arrive before 8:30 a.m. **Please inform the center if your child will be arriving later in the day.**
- Registration and Re-registration fees are non-refundable. Fees include student accident insurance. Insurance claims must be submitted within 45 days of the accident.
- We gladly accept payment by MasterCard/Visa, check or money order. Cash not accepted. Make checks payable to: Chappell Deerwood.
- Fees are due each Thursday for the following week's tuition. Late payment fee of \$40.00 (per child) will be imposed after Friday closing.
- A child may be in attendance for no more than 10 hours per day. Any exceptions must be approved in advance, and additional fees will be imposed.
- Children enrolled in the Infant to VPK Wrap Around Program receive 2 vacation weeks per school year at half price or one week free. Vacation weeks must be taken Monday-Friday. Child(ren) must be absent all week. Unused vacations do not carry over from year to year. Contingent upon fulfilling three months of enrollment and account being paid in full. Two weeks prior written notice required.
- All Chappell programs are closed and payable on the following days: New Year's Day, Memorial Day, Independence Day, Thanksgiving Day, and Christmas Day. Center closes at 3:00 p.m. on Christmas Eve and New Year's Eve. Weekend holidays are observed on Mondays or Fridays.
- Public school children may take vacation when school is not in session. All other weeks are payable.
- Any additional absences due to holidays, vacations, illnesses, and closures due to extreme weather are payable.
- Summer Camp is available to Chappell VPK graduates and children of elementary school age.
- 5% discount for oldest full time sibling. Discounts may not be combined nor can they be used in conjunction with a subsidy program.
- Conferences are encouraged; these may be arranged through the Director.
- Toys, cell phones and electronic devices may not be brought into the center unless designated by the teacher for show-n-tell. Naptime cuddly toys are welcomed as long as the child understands that they are for naptime only. Chappell is not responsible for broken/lost/soiled/torn clothing, toys, or other personal belongings.
- Refer a friend, neighbor, or co-worker for childcare and receive a free week of tuition. Some restrictions apply.
- Current health forms are mandatory upon enrollment and parents are responsible for submitting updated forms. Care will be denied if forms are outdated.
- Children enrolled in a Chappell center may appear in photographs and/or other public relations efforts from time to time, without the use of names.
- Certain medications and topicals will be dispensed providing both a medical authorization form and side effect brochure are submitted. See details on medication authorization form.
- One week written notice prior to withdrawal is required.** An additional week of tuition will be charged after the last date of attendance if written notice requirement is not fulfilled.

**CLASSROOM SUPPLIES TO BE PROVIDED BY PARENTS (LABEL WITH CHILD'S FIRST AND LAST NAME):**

INFANTS AND TODDLERS:

Two Changes of Clothing  
Disposable Diapers  
Labeled, Pre-filled Bottles (Infants)  
Baby Wipes  
Bibs

Fitted Crib Sheets  
Kleenex  
Baby Food (if applicable)  
Training cup (Toddlers)

AGES 2 AND OLDER:

Two Changes of Clothing  
Blanket & Fitted Crib Sheet  
Travel-size Pillow  
Kleenex  
Baby wipes

Apron or shirt for art projects  
**Where applicable:**  
Disposable training pants

\* Part-time hours are Monday through Friday, 8:30 AM to 12:30 PM **or** 2:00 PM to 6:00 PM. Contingent on space availability.